



**Mediacaster**  
*for digital signage networks*

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## Mediacaster Version Upgrade Guide

In order to ensure a seamless upgrade of earlier versions of Mediacaster to the latest version of Mediacaster (Version 4.0) follow the instructions below:

### Installation Process

1. Mediacaster 4.0 uses an upgraded playlist format. You therefore need to install version 4.0 on the Manager AND all Players on your media network.
2. To upgrade existing versions of Mediacaster simply install over the existing version. The Mediacaster installation process will then automatically upgrade the manager database, so no data will be lost.
3. After the installation process, you will need to upload the upgraded Playlists to the Players on your network. To do this, simply login to the Mediacaster Manager and go to 'Tools/Upload Media and Playlists'. Go through the normal upload process in the Server Manager. Note that only the upgraded Playlists will be uploaded to the Players. No media files will be uploaded as they already exist on the players.

### Mediacaster Registration

1. The licensing system has been changed to make it easier for you to manage your networks. You can now remove licenses and move them to other PC's without the need to send us serial numbers.
2. Once you have installed the new Manager, go to 'Help/License Manager' and send us the serial number. We then load it onto our license server with the number of licensed players.
3. We return a user name and password to you. You then use this user name and password to register (or deregister) your players without any need to contact us. This is a once-off process.
4. Note that each PC will need internet access.